

**TEMPORARY POSITIONS**

**2017**

Prospective employees will receive consideration without discrimination because of race, creed, color, sex, age national origin, handicap or veteran status.

*(may become permanent)*

**SMITH SYSTEM MANUFACTURING CO.** \_\_\_\_\_

LOCATION: PLANO \_\_\_\_\_ MCKINNEY \_\_\_\_\_

**EMPLOYMENT APPLICATION**

Date \_\_\_\_\_

<b>P E R S O N A L</b>	Last Name		First	Middle		
	Street Address				Telephone	
	City, State, Zip				Social Security #	
	Email Address					
	Have you ever applied for employment with us?				Pay Expected	
	Yes		No	If yes: Month & Year		
	Position Desired				Will you work overtime if asked?	
			Yes	No		
	Apart from absence for religious observance, are you available for full-time work?					
	Yes		No	If not, what hours can you work?		
	Are you legally eligible for employment in the United States?				Yes	No
	When will you be available for work?					
	Who referred you to us?					
	Have you ever been convicted of a felony?		Yes	No	If yes, please describe circumstances	
Have you ever been involuntarily terminated or asked to resign from any position of employment?						
Yes		No	If yes, please describe circumstances			
If selected for employment, are you willing to submit to a pre-employment drug screen test?						
Yes		No				

<b>E D U C A T I O N</b>	School	Name & Location of School	Course of Study	# years completed	Did you graduate?	Degree or diploma
	Elementary					
	High School					
	Business/ Trade/Tech					
	College					
	Graduate					

Other special training or skills (languages, machine operations, etc.)

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W O R K	Company Name	Telephone
	Address	Dates worked
	Supervisor	Pay start                  Pay last
	Job title and description of your work	
H I S T O R Y	Company Name	Telephone
	Address	Dates worked
	Supervisor	Pay start                  Pay last
	Job title and description of your work	

**Federal law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States. Smith System participates in E-Verify to verify employment eligibility with the Social Security Administration and the Department of Homeland Security. All offers of employment are extended on a probationary basis pending verification of employment eligibility and the passing of a drug test to Smith System's satisfaction.**

***La Ley Federal le exige a todos los empleadores que verifiquen la identidad y elegibilidad de empleo de toda persona contratada para trabajar en los Estados Unidos. Smith System participa en E-Verify para verificar elegibilidad de empleo con el Social Security Administration y el Department of Homeland Security. Todas las ofertas de empleo son provisionales dependiendo verificación de elegibilidad de empleo y una prueba anti droga a discreción de Smith System.***

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The information provided in this Application for Employment is true, correct and complete.  
If you employ me, any misstatement or omission of fact on this application may result in my dismissal.

I understand that acceptance of an offer of employment creates no obligation upon you, the employer, to continue to employ me in the future.

Date	Signature

